

ESSENTIAL CRITICAL INFRASTRUCTURE WORKER (SHELTER)

[INSERT DATE]

To whom it may concern:

This letter identifies _____ as an Essential Critical Infrastructure Worker who works at _____, located at _____.

The President's Coronavirus Guidance for America states that "If you work in a critical infrastructure industry, as defined by the Department of Homeland Security...you have a special responsibility to maintain your normal work schedule."

In accordance with the President's mandate, and in collaboration with other federal agencies and the private sector, the Cybersecurity and Infrastructure Security Agency (CISA) of the U.S. Department of Homeland Security (DHS) developed a list of "Essential Critical Infrastructure Workers." The Section of this list entitled "Residential/Shelter Facilities and Services" includes the following:

- Workers who support food, **shelter**, and social services and other necessities of life for needy individuals, including in-need populations and COVID-19 responders (including travelling medical staff).
- Workers responsible for the leasing of residential properties to provide individuals and families with ready access to available housing.
- Workers supporting the construction of housing, including those supporting government functions related to the building and development process, such as inspections, permitting and plan review services that can be modified to protect public health, but fundamentally should continue and serve the construction of housing.

The above categories include the continued maintenance and operation of public lodging establishments for the purpose of providing necessary shelter of essential lodgers during the present crisis. The employee whose name is stated above is required to maintain his normal work schedule in order to maintain operations our public lodging establishment so that it may continue to provide shelter for essential lodgers. As a result, the holder of this letter must be able to travel to get to work throughout the day and night.

Therefore, I request that you please allow this public lodging establishment worker to continue to travel to and from their place of employment in accordance with their status as an Essential Critical Infrastructure Worker for the duration of this national emergency.

Please contact _____ at _____ should you have any questions regarding this letter.

Thank you,

[INSERT NAME]

[INSERT TITLE]