



FRLA MARKETING + OPERATIONS SUMMIT **2020 Meeting / Event Social Distancing Guidelines**

FRLA will be implementing the following precautions when holding meetings/events of any size:

1. All meeting attendees must be spaced apart both in seating and when standing
2. All attendees must wear a mask indoors unless seated
3. FRLA will be implementing a “No Handshake” policy for this event
4. No Swag. Sponsors will not be permitted to give out promotional items other than printed materials.
5. FRLA Staff will advise all attendees that if anyone has had a fever or flu-like symptoms in the past 14 days that he/she/they will be unable to attend the event in person but will be provided a recording post event
6. FRLA Staff will be taking attendees temperature at registration; per COVID19 guidelines anyone with a temperature over 99.5 degrees will not be admitted
7. Masks and hand sanitizers will be provided; hand washing stations will be located throughout event
8. FRLA staff and hotel ambassadors will sanitize all surfaces prior and in between each session
9. A majority of the sessions will be held in a covered outdoor area to support social distancing
10. No food will be served at the event. A grab and go breakfast and lunch vouchers will be included in the registration packet with food options
11. FRLA staff and hotel employees will be temp checked before entering the event area
12. Each hotel employee goes through sanitation procedures with uniforms when they clock in and out removing any outside clothing to prevent spreading
13. Emerald Grande has implemented colored bracelets to provide guests with a sense of security that the employee they are encountering has cleared the procedures that day
14. Hotel has added disinfectant wipes in all rooms, bathrooms, check in and valet
15. Hotel will provide Keyless entry and QR Codes for certain on-site menus, drink lists, etc...
16. Emerald Grande is rolling out enhanced technologies including electrostatic sprayers to sanitize surfaces throughout the hotel. Also testing ultraviolet light technology for sanitizing guest keys and devices